

**LEARNING TOGETHER TUTORIALS
FAMILY REGISTRATION FORM 2017-2018**

Fill out one form of page 1 and 3 per family and page 2 for each student.

Student's name: _____ DOB: _____ Grade: _____

Student Email: _____

Learning Concerns: _____

Health Concerns: _____

Student's name: _____ DOB: _____ Grade: _____

Student Email: _____

Learning Concerns: _____

Health Concerns: _____

Student's name: _____ DOB: _____ Grade: _____

Student Email: _____

Learning Concerns: _____

Health Concerns: _____

Parent(s) names _____

Address _____

Phone _____ Cell _____

Emergency contact _____ Phone number _____

E-mail (please write very clearly): _____



I will be available with my student(s) on **Wednesday, September 6 from 8:00-9:00** for a mandatory orientation. This is also our first day of classes that will meet after orientation on our regular schedule from 9:00-4:45.

Send registration forms and check to:
April Briner (LTT)
12 Oak Street
Hopkinton, MA 01748
508-314-6884

PAGE 2 - WEDNESDAY TUTORIALS REGISTRATION FORM 2017-2018

Fill out one PAGE 2 form per student and check the classes for which you are registering that student
 Add together the monthly tuition fee and material fee – this amount is due per class at registration
 You are responsible for purchasing required materials **by the first class day** as noted in the last column
 There are 9 monthly payments due for each class - your 2nd monthly payment will be due the first day of class in September
 The Material Fee and Family Fee are one-time fees only charged at registration
 See Guidelines for details on Fees, Refunds, etc

Name of Student: _____

✓	Time	Class	Monthly Payment	Material Fee	Total Due Now	Tutor Name	Required Materials needed for class
	9:00-10:30 FULL	EARTH SCIENCE	\$55	\$35		Anita Gallagher	BJU Earth Science - 4th Edition ISBN 978-1606820704 and a 2" binder with dividers
	9:00-10:30 FULL	WRITING B	\$55	\$50		Jeanne Raymond	2-inch, three-ring binder with notebook paper, 50 sheet protectors (25 for former students), Pen (not a pencil), if new to LTT Writing Blue Book of Grammar and Punctuation ISBN 978-1118785560
	8:30-10:30 *	ALGEBRA 2/ HONORS	\$65	\$60		Sue Hamilton	Algebra: Structure and Method Book 2 by Brown, Dolciani et al. ISBN 039567610X, 1" (or greater) binder w/dividers filled w/ lined and unlined paper, 5 subject notebook, calculator
	10:45-12:15	PRE-ALGEBRA/ HONORS	\$55	\$70		Sue Hamilton	Algebra: Structure and Method Book 1 by Brown, Dolciani et al. ISBN 0395977223, 1" (or greater) binder w/dividers filled w/ lined and unlined paper, 5 subject notebook, calculator
	10:45-12:15	PHYSICAL SCIENCE	\$55	\$35		Anita Gallagher	Book will be provided, scientific or graphing calculator, 2" binder with dividers
	10:45-12:15	BIOLOGY	\$55	\$35		Melissa Lamb	Apologia's Exploring Creation with Biology - 2 nd edition, (ISBN 978-1932012545), Solutions and Test Manual (ISBN 978-1932012552), binder with dividers, 500 notecards
	10:45-12:15 FULL	WRITING C	\$55	\$50		Jeanne Raymond	2-inch, three-ring binder with notebook paper, 50 sheet protectors (25 for former students), Pen (not a pencil), if new to LTT Writing Blue Book of Grammar and Punctuation ISBN 978-1118785560
	12:45-2:15 FULL	INTRO TO WRITING	\$55	\$50		Jeanne Raymond	2-inch, three-ring binder with notebook paper, 50 sheet protectors (25 for former students), Pen (not a pencil), if new to LTT Writing Blue Book of Grammar and Punctuation ISBN 978-1118785560
	12:45-2:45 *	ALGEBRA 1/ HONORS	\$65	\$60		Sue Hamilton	Algebra: Structure and Method Book 1 by Brown, Dolciani et al. ISBN 0395977223, 1" binder w/ dividers filled w/ lined and unlined paper, 5 subject notebook, calculator
	12:45-2:15	WORLD LIT & COMPOSITION	\$55	\$25		Amy vonHausen	3-inch binder w/dividers, all handouts 1EW B in page protectors, loose-leaf paper, composition-style notebook, pen/pencil/highlighter, 200 lined 3x5 index cards + box, BJU Fundamentals of Literature 978-1-59166-887-9, Grammar for High School 978-0325010465, The Odyssey 9781615380381, The Odyssey Student Guide 9781615383436, Animal Farm 978-0-451-52634-2, A Tale of Two Cities 978-0-486-40651-0
	12:45-2:45 *	CHEMISTRY/ HONORS	\$65	\$35		Melissa Lamb	The Spectrum Chemistry textbook ISBN 978-0966657869, scientific calculator, binder with dividers
	12:45-2:15 ADDED	INTRO TO LIT & COMPOSITION	\$55	\$25		Kathy McFarland	3-ring binder with ten dividers, Following Narnia volume 1: The Lion's Song –student Book, FN1-S \$29 iew.com, Novels: #1 Magician's Nephew, #2 The Lion, the Witch and the Wardrobe, #3 The Horse and the Boy
	2:45-4:15	PUBLIC SPEAKING	\$55	\$25		Kathy McFarland	Binder with dividers and paper
	2:45-4:45 *	GEOMETRY	\$65	\$70		Sue Hamilton	Geometry Seeing, Doing, Understanding by Harold Jacobs Text: (3 rd Edition, ISBN 978-0716743613) and Answers to Exercises for Geometry Seeing, Doing and Understanding (ISBN 978-1-61999-116-3), 1" (or greater) binder w/dividers filled w/ lined and unlined paper, 5 subject notebook, scientific calculator
	2:45-4:15	ANATOMY & PHYSIOLOGY	\$55	\$35		Melissa Lamb	Apologia's Advanced Biology: The Human Body - 2 nd Edition (ISBN 9781935495727), Apologia's Advanced Biology Solutions and Test Manual ISBN (978-1-935495-97-0), and the Kaplan Anatomy Coloring Book, Fifth Edition (ISBN 978-1618655-98-1), a binder with dividers and 500 notecards
Subtotal						** only add this family fee to one form if registering multiple students	
Non-refundable Family Fee Amount ** \$50 until July 31, \$75 after Aug 1							
Total							

STUDENT/PARENT COMMITMENT WITH LEARNING TOGETHER TUTORIALS 2017-2018

I will show respect to the tutors of Learning Together Tutorials by listening when they are speaking and following the instructions given. I will be responsible and diligent in completing assignments on time and giving them my best effort. I will follow the rules given about taking tests at home with my parent as a proctor and will not cheat on any assignments.

I will show respect to the other students at Learning Together Tutorials and will be aware of how I treat them through both my words and actions.

I will use the guidelines in Matthew 18 to resolve conflicts on the day that it happens, preferably before I leave Learning Together Tutorials.

- I will talk directly to the other student about the issue. I will not discuss the issue with other students.
- If a resolution is not met, I will talk to my parent about the incident so both students and both parents can discuss a resolution.
- If a resolution is not made on that day, I will work on resolving the issue that week and certainly by the next LTT day.

I realize that use of this church is a privilege and that we all work together to leave the facility nicer than we found it. I will respect both the building and the equipment being used. I will have a joyful attitude to assist tutors as needed with room preparation, cleaning, and tear down. I will also clean up after myself. I will put my trash into the proper waste containers especially when I am done eating lunch. I will not chew or bring gum to LTT.

I will sit quietly in the study hall with work if I have a break between classes. I will listen to the parent monitor and parents who are at LTT to keep everyone safe and to remind me of the rules.

I will abide by a dress code of modesty.

I will either not bring or turn off all electronics while in the classroom unless specifically approved by the tutor. I will not play games or use the internet on my device at LTT even between classes out of respect for those with differing opinions about electronic use. I will attempt to use the restroom exclusively between classes as to not disrupt the class time.

As parents and students, we have read through the LTT guidelines online and understand and agree to them. We will discuss any concerns or issues right away with instructors and LTT leadership as needed to make quick resolution. We understand that good communication is important at LTT. We understand that homework is essential to be successful at classes at LTT and will strive to complete all assignments and turn them in on time.

As the parent, I will assure that my student is on time and prepared for class. This includes monitoring that homework is completed and helping my student time manage his assignments. I will proctor tests at home according to the directions given by LTT specified in our guidelines.

As the parent, I will take opportunities to help with cleaning and caring for our facility as needed. If my student has breaks between classes I will make sure they are adequately prepared with quiet, independent work to do in the study hall.

As the parent, I will pay the monthly fee on the first tutorial day of the month. I understand LTT's fee and refund policies as stated on the Guidelines online and agree to abide by them.

As the parent, I assume full responsibility of my student and am thereby releasing all claims against Learning Together Tutorials, Community Covenant Church, MassHOPE, tutors, administrators, students, parents and all others involved. I also recognize that parents are responsible for their child's/children's education and supervision and that Learning Together Tutorials is here to assist the parent fulfill their responsibility.

Student Signature(s):

Date:

Parent Signature(s) _____

Date: _____

Please Note: This form will not be accepted and registration is not complete without both parent and student(s) signatures! This also means that both you and your student(s) have read the guidelines or discussed them together, understood them, and agreed to them.